



## **GROUNDS SUPERINTENDENT**

Rock Ridge Country Club, a private and exclusive club situated in the beautiful, hilly countryside of northern Fairfield County, is seeking an experienced Grounds Superintendent to join our management team. The most suitable individual selected for this role will have minimally 2-3 years of Grounds Superintendent or First Assistant Superintendent experience, preferably in a private club or tennis and golf environment.

In its rich 65-plus year history, Rock Ridge has turned itself from what once was a backyard hobby three-hole golf course into a premier nine-hole country club. The Alfred Tull golf course is set in Northern Fairfield County, which makes the scenery as impressive as the course itself. The course at Rock Ridge plays longer than its stated yardage and boasts some of the fastest, well maintained bent grass greens in Connecticut. Rock Ridge has a superior driving range, with the option of hitting either off of hitting mats or grass. The putting green and chipping green (with practice bunker) are excellent places to hone your short game.

**This position is a year-round, salaried position offering benefits and potential on campus housing. We are seeking someone to begin immediately so together we can plan for the season ahead.**

**Interested candidates should contact either Brian Reklaitis, Grounds & Greens Chairperson, at [breklaitis@mtb.com](mailto:breklaitis@mtb.com), or Neill Joseph, General Manager, at [njoseph@rockridgecc.com](mailto:njoseph@rockridgecc.com)**

The grounds superintendent is entrusted with the maintenance, operation and management of all tennis courts, playing fields, event lawns, gardens, and hardscape within the property.

### **Essential Job Functions:**

#### **Primary Job Duties and Responsibilities**

- Supervises the reconditioning and maintenance of tennis courts, playing fields, event lawns, gardens, and hardscape.
- Supervises the maintenance and repair of grounds maintenance equipment.
- Renders professional advice, assistance, and services to the Chairperson and General Manager as required.
- Participates in long-range planning.

#### **Generally Applicable School Competencies**

- Keeps accurate and complete records on payroll, inventory, maintenance procedures, pesticide applications, etc.
- Communicates regularly with other members of the management team to discuss activities, goals, plans and member input.
- Prepares the annual operating budget for the grounds department and assists with capital improvement of the grounds. The grounds superintendent formulates the annual operating budget and assists with the capital budget so as to implement policies established in accordance with the long-range plan and defined maintenance standards



# Rock Ridge

C O U N T R Y C L U B

## **Functional Competencies**

- Oversees the scheduling and routing of personnel and equipment to accomplish the work. The superintendent frequently inspects the grounds and related areas to evaluate how well management standards are being achieved and to effect changes in management programs.
- Interviews, hires, train, and supervise the grounds department staff for the purpose of maintaining the property.
- Acquires equipment and purchases necessary supplies to maintain the grounds. The grounds superintendent is responsible for inventory control and oversees the equipment maintenance programs. The grounds superintendent approves all expenditures and exercises cost control measures to keep, as nearly as possible, operating and capital expenses in line with the approved budgets.

## **Knowledge and Skill Set Requirements**

- Plans all grounds maintenance and project work, applying his or her agronomic and administrative expertise to achieve agreed-upon maintenance standards and long-range plans.
- Construction, renovation and/or reconstruction of the grounds, whether performed by grounds staff or outside contractors.

## **Minimum Education/Prior Experience/ Qualifications Required**

- Bachelor's degree in Agronomy or related field.
- Advanced knowledge of agronomy and horticulture management practices.
- A working knowledge of tennis facility and pool maintenance principles.
- A high degree of administrative and executive ability, especially in terms of problem solving and decision making.
- Excellent oral and written communication skills.
- Knowledge of current federal, state, and local laws and regulations affecting the management of the ground's operations (including, but not limited to, employment, safety and environmental standards, laws and regulations).
- Participation in continuing education opportunities such as seminars, workshops, correspondence courses, field days and trade shows.
- Current state certification or licensing as a pesticide applicator.
- Possession of a valid driver's license

The Club will offer a competitive compensation plan with benefits and may include an option for club-provided housing if needed.