



## INNIS ARDEN GOLF CLUB

Innis Arden, located in Old Greenwich, CT, is looking for a full-time seasonal locker room attendant.

Our new clubhouse opened in June of 2023. We are looking for a motivated individual to provide exceptional service in the Men's Locker Room during the golf season.



- Competitive Salary
- Employee meals provided
- 401K Matching
- Holiday Bonus
- Staff Holiday Party and Outings
- Eligible for Yearly Salary Increase
- Year Round Shifts Available



## **Position Title: Men's Locker Room Attendant**

### **Reports To: Clubhouse Manager**

#### **POSITION SUMMARY**

Men's Locker Room Attendant ensures the cleanliness and proper presentation of the men's locker room area for members and their guests. The Locker Room Attendant must possess the ability to work effectively under pressure and maintain excellent service standards with members and their guests. They must have excellent listening skills and an eagerness to provide excellent service. This person must be flexible in meeting the varying scheduling needs of the Club and may be required to work additional hours than scheduled, if necessary.

The Men's Locker Room Attendant must be neat and well-groomed in accordance with the Golf Club's Staff Member standards. Our staff members are team players who work effectively with coworkers and other departments to support and maintain a level of excellence in service for the members and their guests. It is the responsibility of all staff to provide a warm, friendly environment, creating a world-class experience. This position requires a highly self-motivated individual who can work with minimal supervision and interact with members at a high level.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- To arrive well-groomed and on time and dressed in the appropriate uniform.
- Maintain an updated list of lockers.
- Provide shoe-shining services.
- Collect and wash soiled towels in the laundry room.
- Responsible for cleaning - showers, toilets, sinks, mirrors, countertops, and more.
- Maintain inventory of towels, toiletries, locker room, and cleaning supplies.
- Vacuum floor surfaces in the entire men's locker room.
- Removes trash from the men's lounge and men's locker room.
- Mops floors in locker room wet area.
- Lockers (wood) dusted and polished.
- Setup and Maintain Golf Breakfast with Ladies Locker Attendant
- Assist with beverages prior to restaurant staff arrival.
- Must treat all Members, Guests, and Staff Members with respect.
- Fulfill other tasks asked by Management and Golf Operations that may not be listed.



### **REQUIREMENTS**

- Flexible availability throughout golf season
- Schedule is 7:00 am-3:00 pm Tuesday- Sunday during Golf Season
- Must be able to climb stairs and carry items weighing up to 50 pounds.
- Good communication is important, as is being able to follow directions efficiently and meet the physical demands of the job.
- Must be able to communicate Member needs to other Staff Members clearly.
- Ability to Stand 6-8 Hours at a time.
- A positive attitude while on the job is also essential.

### **PREREQUISITES**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. The ability to speak English is necessary to perform the above duties.

**Please Contact John Guzman, Clubhouse Manager if interested in the position**

**[John@innisardengolfclub.com](mailto:John@innisardengolfclub.com)**

**203-637-6980**