

**GENERAL MANAGER PROFILE**  
**LAKE WARAMAUG COUNTRY CLUB**  
**NEW PRESTON, CT**

**GENERAL MANAGER POSITION OVERVIEW**

The General Manager will have the responsibility for all day-to-day operations of Lake Waramaug Country Club. While the club operates seasonally - April through the end of October, the GM role is a year-round position. He or she will direct and administer all aspects of operations, including all budgeting and financial functions, food and beverage operations, human resource management, amenities, staff, and all programs and activities to ensure outstanding service and member satisfaction.

While all typical competencies are important, our need is for a General Manager who enjoys being actively engaged, is proactive in private club best practices, industry trends, and who wants to be part of a relationship based, smaller club environment in a weekend-oriented community. Additionally, he or she must be an individual who will advise the Board of Governors what is working well at present, and what needs enhancement. This individual will be the club's second General Manager in its 106 year history, and will continue to manage the transition from Board / Committee oversight to the General Manager/ COO model.

Direct Reports include: Dining Room Manager, Executive Chef, Bookkeeper, Head Golf Professional, Golf Course Superintendent, Co- Head Tennis Professionals and Beach Manager

**KEY ATTRIBUTES, SKILLS AND COMPETENCIES**

- Ability to comprehensively manage a clubhouse and other amenities throughout the year
- Hands-on food and beverage expertise to serve both daily membership service and private events including weddings, outings and other special occasions
- Demonstrated business acumen, financial management (operational and capital budgeting, planning and execution), and familiarity with club management software and POS systems
- Leadership and communication skills necessary to both engage long-tenured department heads and also develop more recently appointed talent – someone who listens first, looks to mentor, a team builder
- Experience relevant to administration of the first year of a trial H2B Visa Program established by the outgoing GM
- Sincere and consistent member and staff engagement that will inform the candidate's understanding of LWCC's unique history and aspirations

**ADDITIONAL AND REITERATED CANDIDATE QUALIFICATIONS**

- A seasoned professional from an active, family-oriented, private, member-owned club environment is preferred
- Ease working with active member volunteers who serve in board and committee roles
- Adept at working in a more casual club environment and assuming a low profile

**EDUCATIONAL AND CERTIFICATION QUALIFICATIONS**

- Hospitality Management or Business degree preferred
- In lieu of a degree, substantial private club or hospitality industry experience
- From the club industry, Certified Club Manager (CCM) or actively pursuing the designation

Interested candidates should send a compelling cover letter and resume to:

General Manager Search Committee

[LWCCGMSearch@gmail.com](mailto:LWCCGMSearch@gmail.com)